



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that a meeting of Oswestry Rural Parish Council will be held at Rhydygroesau Village Hall commencing at 7 pm on Thursday **29 September** 2022 and Members are hereby summoned to attend for the purpose of transacting the following business.

[Zoom Meeting Link](#)

K L Lloyd

Signed:
Kathryn Lloyd CPFA
Clerk

Date of issue: 22 September 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the Council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 25 August 2022 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
22/03442/FUL Westwinds, Rectory Close, Trefonen, Oswestry, Shropshire, SY10 9FF	Erection of double garage Decision: Grant Permission
22/03257/CPE Pleasant Grove, Wern Y Wiel, Treflach, Oswestry, Shropshire, SY10 9HT	Application for a Lawful Development Certificate for the existing use of a residential annex in the form of a static caravan including gravel drive to the rear of the existing residential dwelling namely Pleasant Grove Decision: Certificate - Not Lawful
22/02688/FUL 13 Nant Y Caws, Morda, Oswestry, Shropshire, SY10 9AP	Erection of two storey rear extension (revised scheme) Decision: Grant Permission
22/00671/TPO 50 Milars Field, Morda, Oswestry, Shropshire, SY10 9PU	Reduce by approx. 3ft either side of 1No. Sycamore tree protected by The Council of the Borough of Oswestry (The Llwyn Mopsis, Trefonen Road, Morda) TPO 2003 Decision: Grant Permission
22/01215/VAR (validated: 11/03/2022) Land To The North of Weston Road, Morda, Oswestry, Shropshire	Variation of condition no. 2 (approved drawings) attached to 21/00442/FUL to allow replacement block plan Decision: Grant Permission
22/03101/FUL The Coppie, Woolston, West Felton, Oswestry, Shropshire, SY10 8HY	Erection of part two storey and part single storey extension to include juliet balcony Decision: Refuse

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
22/03959/FUL Morrin, Treflach, Oswestry, Shropshire, SY10 9HQ	Erection of porch extension to front of house.
22/04163/FUL Morda Methodist Church, Trefonen Road, Morda, Shropshire	Conversion of chapel into a single dwelling, replacement of existing outbuilding and formation of a dropped kerb for vehicle access
22/04289/AGR Aston Hall, Shrewsbury Road, Aston, Oswestry, Shropshire.	Extension to agricultural machinery building

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes.

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a. Income and expenditure for August 2022 (appendix 12a)
- b. Bank reconciliation to 30 August 2022 (appendix 12b)
- c. Payments for September 2022 (information to follow)
- d. Quotes from Colin Turner
 - Replace noticeboard located at the bus shelter at Maesbury Marsh
 - Replace wood, clean and paint metal frame of seat located in Back Lane Maesbury £450
 - Clean rear panels and remove moss off the top of the bus shelter near the school at Morda £25
 - Remove moss off the top of bus shelter in Weston Road £25
 - Annual varnishing of all notice boards £40.
 - Installation of no parking sign at Treflach Green £260

To note:

- e. Potential financial liability exceeding £3,000 relating to 2017 outstanding invoices from SP Energy
- f. Signing of Unity Trust submission papers for changes to signatories
- g. Signing of Cambridge & Counties Bank change of details form (account holders / signatories)

13. Budget request 2023-24 – Coronation Gift

To CONSIDER and APPROVE:

The Budget 2023-24 to include a sum to allow for a suitable Coronation Gift to be presented to each child in Primary Education attending a school within the area served by the Oswestry Rural Parish Council.

14. Audit

- a) To REVIEW and APPROVE the recommendation by The Clerk to restate the figures of the Annual Governance and Accounting Return (AGAR) 2021/22 (Accounting Statement -Section 2) and for resubmission to the external auditors.
- b) To AGREE, prior to the completion of the AGAR 2022/23, to seek advice from next year's approved external auditors and consider asset valuation methodology.

15. Oswestry Leisure Centre

In response to increased fees at Oswestry Leisure Centre to consider a proposal for alternative fitness/exercise opportunities and approve any action required (Cllr. John Davies)

16. Planning Advice

To CONSIDER and APPROVE the appointment of a planning expert to advise the Council on planning matters (Cllr. Iain Campbell)

17. Road Safety

- a) To receive a report from the Road Safety Working Group and agree any actions proposed including:
- Oswestry Rural Parish Council be asked to increase the budget for the scheme by a further £5,000 (total £20,000) to allow for any price increase in materials.
 - Request ORPC to write to Shropshire Council and the West Mercia Police and Crime Commissioner asking for a discretionary speed limit to be placed on the road at Weston
 - Request ORPC resubmit the concerns of local residents of Morton and request initial work be undertaken to assess the speed and volume of the traffic so as to provide a rationale for a reduced maximum speed limit.
 - The complaint and request for suitable signage be submitted to Shropshire Council
 - ORPC write again to the Leader but also submit a written Question to the next available Shropshire Council meeting.
 - That Cllrs Bennett, Cllr Jones, and Cllr Kimber meet with 3 Councillors from Llanyblodwell to discuss some joint working.

18. Morda and Sweeney Village Hall ([charity number 1111603](#))

To receive an update from the Morda and Sweeney Village Hall Working Group and to approve any action required

19. Environmental Working Group

To consider an update from the Environmental Working Group and approve any recommended action

20. HGV License

To review the responses regarding the HGV license and approve any action required

- a) Final response from Minister for Department of Transport. Reference:408673 (Case Ref: HM3718)
b) Response from Shropshire County Council

21. Midlands Ambulance Service

To review the latest data on ambulance response times from West Midlands Ambulance Service for the post codes SY10 and SH9 (Cllr. Steve Watts)

22. Montgomery Canal

To note Schoolhouse Bridge, Long Lane, Crickheath Road closure from October 2022 to 30 September 2022 whilst restoration work is undertaken.

23. Consultation

To note the response from Shropshire County Council following the Parish Council's submission on the Draft Empty Home Strategy (Action Plan 1447)

24. Warm Welcome Hubs

Shropshire County Council's partnership working to support residents struggling with the cost-of-living rises.

25. Date for Next Meeting

To NOTE that the next meeting will place on Thursday 27 October 2022 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

26. Planning Enforcement

To NOTE planning enforcement notifications received (Clerk to report)